



Village Hall, 567-2757
Fax, 567-4115
Highway Dept., 567-2422
Police Dept., 567-1134
Building Inspector, 490-4141

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

Welcome to the Village of Summit!

Village Administrative Office's

If we can be of any assistance to you, please do not hesitate to call.

Office hours: 8:00 a.m. – 4:00 p.m.
Monday through Friday

Website: www.summitvillage.org

Enclosed is our 2021 newsletter and planner for your information. It contains almost everything you need to know and provides answers to the most frequently asked questions.

Garbage and Recycling Collection Service

Advanced Disposal/Waste Management is the garbage and recycling contractor for the Village of Summit. Contact them directly at 262.369.3080 with questions or comments. Enclosed are the Garbage Collection Rules and Regulations; they are also available on the Village website:

<https://summitvillage.org/wp-content/uploads/2020/08/2020-ADS-Facility-Guidelines-Page.pdf>

Weekly up-the-drive service for garbage and recycling is Thursday.

Yard Waste pick up service runs from April through November and is picked up at the end of your drive at the road. The Calendar on the Village website (and attached) shows the dates of pickup.

A used motor oil dump station is located southeast of the Village Hall salt shed available for resident use.

Elections

To save you time and avoid lines when voting, please register to vote prior to the next election. You must reside at your Village of Summit residential address for at least 28 consecutive days prior to Election Day. Registration can be done prior to Election Day in the Clerk's office, online at <https://myvote.wi.gov> or by mail. You may also register on Election Day.

The Village of Summit is divided into 6 Wards; all voting is at the Village Hall located at 37100 Delafield Road. Polls are open from 7 am to 8 pm on Election Day.

Elected Officials

The Village of Summit is served by a five-person Village Board; one President and four Trustees. The officials serve at large and are elected for two-year terms. You can find their individual contact information on our website at: <https://summitvillage.org/village-board-staff/>

Police Department

The Summit Police Department has a staff of 10 full-time officers, a detective and several part-time officers, the Summit Police Department provides police service to the Village of Summit and the Village of Dousman. The department has officers on duty 24-hours a day. The department also provides lake patrols during the summer months. Michael Hartert is the current Chief of Police. You can find more information on their website: <http://summitpd.org/>

Fire Department

The Village of Summit has ownership interest in the Western Lakes Fire District. The district provides efficient and effective fire protection and EMS services to our Village residents. You can find more information on their website: <http://westernlakesfd.org/>

Building Permits

The Village of Summit contracts with WBI/Maney-Miller Inspectors for building inspection services. Mike Sindorf is the Village Inspector and his office hours at the Village Hall are: by appointment. You can find information on the types of permits required and links to the application forms on the Building Inspection page of our website <http://www.summitvillage.org/building-inspector>.

Dog License Application-enclosed

Wisconsin Statutes require any dog over 5 months old to be licensed in the municipality. Annual dog license fee is \$10.00 for altered male or female and \$15.00 for intact male or female. Licenses are due by March 31 or a \$5 late charge per license will be assessed. A **copy of the rabies vaccination certificate must be provided** with the application. Four or more dogs require a conditional use permit.

Election Talk



VOTER REMINDERS

If you are a new Summit resident and have not registered to vote or would like to request an absentee ballot, please go to <https://myvote.wi.gov/en-us/> or contact the Village Hall at 262.567.2757 or deputyclerk@summitvillage.org

ABSENTEE BALLOTS

Did you receive an absentee ballot in the mail for the November 2020 election and didn't recall requesting one? Our office saw a large increase in the number of Indefinitely Confined voter requests during Spring of 2020. We believe that this was a result of the COVID-19 Stay at Home Order in March, 2020.

Guidance from the Wisconsin Election Commission:

- Designation of indefinitely confined status is for each individual voter to make based upon their current circumstance. It does not require permanent or total inability to travel outside of the residence. The designation is appropriate for electors who are indefinitely confined because of age, physical illness or infirmity or are disabled for an indefinite period.
- This guidance is based upon applicable statutes. An elector who is indefinitely confined because of age, physical illness or infirmity or is disabled for an indefinite period may by signing a statement to that effect require that an absentee ballot be sent to the elector automatically for every election. Wis. Stat. § 6.86(2)(a). The absentee ballot request form asks voters to certify to their indefinitely confined status. Statutes do not establish the option to require proof or documentation from indefinitely confined voters. Clerks may tactfully verify with voters that the voter understood the indefinitely confined status designation when they submitted their request but they may not request or require proof.

What if I no longer want to be an Indefinitely Confined Voter?

If any elector is no longer indefinitely confined, they shall so notify the municipal clerk. Call our office or send an email deputyclerk@summitvillage.org and we can verify your absentee status and provide you with proper options to meet your needs. Our goal is for every voter to participate using the method that works best for them.

2021 ELECTION DATES

***Polls Open: 7 am – 8 pm**

February 16 – Spring Primary

April 6 – Spring Election

MASTER PLAN UPDATE

The Village Board and Plan Commission propose to update the Summit Master Plan over this next year and likely into 2022 as per Wisconsin Statute Section 66.1001. The Statute requires updating the Plan no less than every 10 years. The Plan update process started with a joint Village Board, Plan Commission and Staff meeting on October 22, 2020. This meeting identified initial ideas and concerns from the attendees. The Statute also requires a public participatory process to evaluate the goals, objectives, policies, and programs put forth by the original plan. The Village can then update this document as needed, as well as the future land use map. The Village website will have updates with further information. As with all Village meetings, you can sign up on the website for E-Mail and/or text notifications here: <https://summitvillage.org/subscribe-to-updates/>

ANNUAL NEWSLETTER

Contents

Election Talk	1
Master Plan Update	1
What's New	1
Elected Officials & Staff	2
Office Hours & Contacts	2
Summit Police Department	2
Proposed Road Work	3
Snowplowing	3
Summit Cemetery	3
Yearly Planner	4

What's New in the Village?

Website Updates

Summit Village Board Packets are now posted on the village website <https://summitvillage.org/agendas-minutes/> approximately a week before each Village Board Meeting. This is a quick way to access & stay informed on Village Board topics. You can also easily print the packet out. Hard copies are still available for a fee.

Receive Notifications

If you wish to receive automatic alerts regarding Village news, you can **Subscribe to Updates** on our website <https://summitvillage.org/subscribe-to-updates/> You can customize topics and documents of interest and how you are notified.

COVID-19 Updates

As we continue to be faced with new ways of doing business at the Village Hall and in our community, we will post updates to the Website regarding any changes to our services.

Garbage & Recycling Service

Advanced Disposal was purchased by Waste Management. You should not notice any change to your services. To reach Waste Management directly call 262.369.3080.

Elected and Appointed Officials

Village Board:

President Jack Riley
Trustees Kraig Arenz, Sr. • Jeff Lee
Sandy Casterline • Jim Petronovich

Police Chief: Michael Hartert
Village Office: **Administrator – Clerk/Treasurer**
Debbie Michael
Deputy Clerk/Deputy Treasurer
Sarah LaValliere
Planner
Henry Elling

Public Works: **Director**
TBD

Office Hours & Contacts

Village Hall: Monday – Friday 8AM - 4PM

Building Inspector: Mike Sindorf
Tuesday, Wednesday, Thursday
2-3 PM
#262.490.4141

Assessor: 1st Tuesday of the Month
8:30AM – 11:30 AM
#262.253.1142

Summit Police Dept: Non-Emergency 262.446.5070
www.summitpd.org
Facebook: [@Summitpolice](https://www.facebook.com/Summitpolice)

Western Lakes Fire District: Chief Brad Bowen
262.567.8282
<http://westernlakesfd.org/>
Facebook: [@westernlakesfd](https://www.facebook.com/westernlakesfd)

For Emergency Dial 911

Summit Police Department

The Village of Summit maintains a police presence 24 hours/day, 365 days/year to protect and serve the Village residents and visitors to the community. During the summer months, the police department maintains a boat patrol on all major lakes.

Drug Drop Box: Hours: Monday – Thursday 7AM – 3PM • Friday 7AM – Noon • Located in the Police Department Lobby

Emergency Vestibule: A secure vestibule is open 24/7 for any person in distress to access. The vestibule has a doorbell inside that rings directly to dispatch and a lockdown button that immediately locks the door so no one else can enter the vestibule. The person can leave on their own once they feel safe or wait for an officer to come assist them.

Winter Parking Restrictions: There is NO parking on the Village Right-of-Way Nov 1 – April 1 regardless of weather conditions.

Outdoor Burning: Outdoor burning of dry leaves and yard waste is allowed; the fire and resulting smoke must be supervised by an adult at all times. Campfires are allowed in a designated area with a flame not exceeding four feet in height.

SCAM Alert

We continue to see a variety of scams that target our citizens. There is information on different scams at <https://www.consumer.ftc.gov/features/scam-alerts>. The following tactics are sure to be related to a scam:

- Threatening arrest if payment isn't made
- Requesting you to send/wire money
- Over-refunding money and then asking you to send back a portion
- Requesting payment via gift cards
- Threatening that you will be arrested if you contact the police or hang up on them
- Individuals you have never met in person asking for money (internet romance scams)
- Asking you to verify personal information when they called you with a "problem"

If anyone contacts you and engages in these tactics, you should end the contact. If in doubt, call the Summit Police Department before doing anything the person requests, no matter what they threaten over the phone.

2021 Proposed Road Work

Asphalt Paving is proposed on Dousman Road, North of Lower Lake Road ending at the City Limits. Road Paving will depend on weather but traditionally the work happens in June/July. The road will remain open to traffic during paving. There may be some minor delays when work is being performed. The Village DPW will be placing gravel on the edge of the new pavement. Seal Coating is proposed on Waterville Road (Davies Dr. to Point View Rd.) and Dousman Road (STH 18 to Lower Lake Rd). The Seal Coating is typically done in August and the roads will remain open during that process. The Village has been using this surface treatment to maintain the roads to extend the life of the road. The Contractor will Sweep and collect the loose aggregate after the sealing process has cured.

Snowplowing

The Village of Summit's snowplows are ready for winter! During a snow event, please remember to drive with caution and give snowplows plenty of room. We are watching the streets for you and deployment will be made as needed, according to developing conditions. The Village of Summit is not responsible for plowing County or State Highways.

The Village crew uses side discharge plows. As the plows move forward, snow moves along the blade from the left to the right. The discharge from the blade is deposited along the side of the road on the Village right-of-way. This discharge, officially known as a "windrow", ends up leaving a relatively small amount of snow in driveway approaches along the route. While we understand the aggravation this can cause, this natural result of plowing is unavoidable.

The goal of the Public Works Department is to clear the streets for safe travel. No matter how hard we try, it is not possible to provide perfect conditions for your mail carrier. Final clearing adjacent to mailboxes is the responsibility of each resident. Removing snow around your mailbox also helps reduce the possibility of damage to the mailbox.

Village of Summit Cemetery

The Village of Summit owns and maintains a Cemetery at 36000 Delafield Road (East of Hwy 67 and North of Delafield Road, just east of Aurora Hospital). Our cemetery is nestled between rural and urban communities and is a historic look at the Village of Summit. Est. in 1836, the Village of Summit Cemetery is a beautiful combination of old and new.

Here are some of the future projects being considered:

- Upgrade Split Rail Fence
- Removal/Marking of old Sandstone Markers
- Develop a Communal Burial Site
- Add additional niches to the Columbarium area
- On-going Landscaping/Maintenance

Help us keep our Cemetery beautiful or leave a legacy: Make a Donation. Here's How: Send a check made payable to: Summit Cemetery and enclose a note that you are donating to support a Cemetery project.

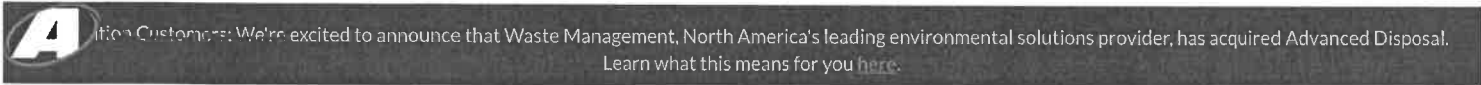
Facts and Reminders

Village Parks: Peter Prime - 34925 Parkway Dr. • William Jones - 3325 N Silver Circle Dr. • Atkins-Olson Memorial - 37733 Sunset Dr. • Genesee Lake Road Park - 37505 Genesee Lake Rd.
Available for recreational use. The Genesee Lake Road Park sledding hill will be open for use during Winter 2020/21 as weather permits.

Village Cemetery: Summit Cemetery • 36000 Delafield Rd. ☎ 262.567.2422 ✉ dpw@summitvillage.org

Village Hall: Summit Administration, Clerk/Treasurer, Police Department
37100 Delafield Rd. ☎ 262.567.2757 🌐 <https://summitvillage.org/>

Public Works: 37100 Delafield Rd. ☎ 262.567.2422 🌐 <https://summitvillage.org/>



WASTE COLLECTION & RECYCLING GUIDELINES FOR SUMMIT, WI (VILLAGE OF)

GUIDELINES FOR CURBSIDE GARBAGE SERVICE

One Truck, Two Services. Even our trucks can multi-task. Learn more about our Up-the Drive Service Trucks by clicking [here](#).

Up-the-drive garbage service

- Pickup once per week.
- Garbage must be placed on an accessible part of the driveway the night before collection day, or prior to 6:30 a.m. on the scheduled day of collection.
- Garbage must be contained in plastic bags or containers. None should exceed 32 gallons in capacity or 60 lbs. in weight.
- Items NOT accepted for pickup include but not limited to: hazardous waste as defined in the State of Wisconsin Dept. of Natural Resources regulation NR181.

Up-the-drive recycling service

- Pickup once per week - 32gallon bin provided.
- Recyclables must be placed on an accessible part of the driveway the night before, or prior to 6:30 a.m. on the scheduled day of collection.
- Recyclable items accepted for pickup include: bi-metal and aluminum cans, pots and pans, glass bottles and jars; plastics (liquids out caps on) #1, #2, #4, #5 and #7; paper, cardboard, food boxes and cartons. For a comprehensive list please visit www.waukeshacounty.gov/householdrecycling.
- Cardboard must be no larger than 2'X2' and bundled with twine or duct tape or contained within the recycle container (but not preventing the material from being easily dumped out of the container).

Yard waste service

- Seasonal yard waste will be collected eight (8) times during the months of April thru November on a pre-determined schedule. Limited to 6 bags or bundles per collection.
- Yard waste must be placed curbside the night before collection day, or prior to 6:30 a.m. on the scheduled day of collection.
- Yard waste must be contained in Kraft paper bags, disposable cardboard boxes, and 32-gallon unlined cans with handles. No individual container may weigh more than 50 lbs. Bundled brush must not exceed 36 inches in length or 1.5 feet in diameter.

Bulk waste service

- Bulk pickup is once per week - 1 item per week.
- Bulk waste must be placed curbside the night before, or prior to 6:30 a.m. on the scheduled day of collection.
- Bulk items include but are not limited to furniture, appliances, carpeting/padding (bundled in four [4] foot lengths and weighing no more than 60 lbs. each), mattresses/box springs, and other domestic items. Certain bulk items such as tires and appliances containing Freon will be picked up for an additional fee.
- Items NOT accepted for pickup include, but not limited to, Electronics, and any items which require special handling and disposal.

Please note the following:

- Driver must be able to pull up to the trash and recycling material, which must be placed in a visible and accessible area.
- Driveway must be clear of obstacles with adequate room for the driver to maneuver the truck providing a safe distance from other objects, including vehicles.
- Driveways must be clear of ice and snow to ensure service during winter months.
- If trash/recycling is not out on time or the path is obstructed/blocked and you wish for Advanced Disposal to return for service, a call must be placed to Advanced Disposal within 24 hours and a call back fee must be paid prior to return.
- Advanced Disposal is not liable for replacement of items not meant for collection but were placed within ten (10) feet of the garbage or recycling on scheduled day of collection.

HOLIDAY SCHEDULE

There will be no pickup on the following holidays:

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

ROUTES WILL BE PUSHED BACK BY ONE DAY FOLLOWING A HOLIDAY

For example, if Christmas Day is Tuesday and your normal service day is Wednesday, you will be serviced on Thursday. Customers who are normally serviced on Friday of that week will be serviced on Saturday.

Residential Recycling Frequently Asked Questions

Curbside Recyclables

See backside. For a printable version, visit www.waukeshacounty.gov/recycling and click the “Curbside Recycling” button, then click the “Curbside Recycling Guide” or “Curbside Recycling Guide – Spanish” button.

Large Trash Item or Missed Pick-Up

It is recommended to contact the contracted trash and recycling hauler to schedule a large item or missed pick-up. For an alternative option, you may contact a privately owned and operated landfill for disposal drop-off. Waukesha County does not own or operate any landfills.

Service	Phone Number
Trash/Recycling Hauler	<ul style="list-style-type: none"> • GFL (262) 697-0860 • Johns Disposal Services, Inc. (262) 473-4700 • Waste Management (262) 369-3080
Landfills	<ul style="list-style-type: none"> • GFL Environmental (Emerald Park) Muskego: (414) 529-1360 • Waste Management (Orchard Ridge) Menomonee Falls: (262) 253-8620

Trash/Recycling Container: Repair/Additional/New

Refer to the contract held between your municipality and the trash/recycling hauler that services your community or reach out to the hauler directly for further clarification (see above table for hauler contact information).

Household Hazardous Waste (HHW)

Household hazardous wastes are typically considered to be household products that can catch fire, react or explode under certain circumstances, or that are corrosive or toxic. For example, oil-based paints, solvents, gasoline, and weed killer. No latex paint or other water-based materials accepted. No propane tanks or cylinders accepted. For more information visit, www.waukeshacounty.gov/hazardouswaste.

Electronics or Televisions

Waukesha County does not host electronics disposal events, however your municipality may. Please contact our office if you would like more information in setting up an event. Other local disposal resources include:

- General Electronics: www.waukeshacounty.gov/electronics and click on the “Computers & General Electronics” button on the left for a complete list of community recycling options.
- Televisions: www.waukeshacounty.gov/tv for a complete list of community recycling options.

Yard Waste

Waukesha County does not have a residential yard waste drop off location. If your municipality does not offer a yard waste program, residents should contact a private firm or local landfill with composting operations (see above table for landfill contact information). Contact our office if your municipality wants to learn more about participating the County’s program.

Other Items for Disposal

For proper disposal of other items such as latex paint, scrap metal, excess recyclables, appliances, propane tanks or cylinders, medical waste, and more visit, www.waukeshacounty.gov/productdisposal.



RECYCLE

THANK YOU FOR RECYCLING THESE:



Aluminum and Steel Cans
empty and rinse



Food and Beverage Cartons
empty and replace cap



Bottles and Jars
empty and rinse



Cereal Boxes, Newspaper, Magazines & Mail, Flattened Cardboard, and Paper Tubes



Kitchen, Laundry, Bath: Bottles and Containers
empty and replace cap
(#1△, #2△, #5△)

DO NOT RECYCLE THESE CURBSIDE:

Scrap Metal



No car parts or scrap metal

Plastic Bags



Do not bag recyclables; return plastic bags and wrap to retail stores

Hazards



No flammables, compressed cylinders, batteries, electronics, or sharps

Garbage



Empty all containers, no food, liquids, diapers, or garbage

Tanglers



No hoses, wires, or chains




www.waukeshacounty.gov/recycling

Unacceptable Materials


These items cannot be recycled in the curbside program. For a complete list of acceptable and unacceptable materials, visit our website www.waukeshacounty.gov/recycling or download our free 'Waukesha County Recycles' mobile app.

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> ✗ Appliances ✗ Bagged Recyclables ✗ Batteries ✗ Car Parts (Brake Rotors, etc.) ✗ Ceramics ✗ Chains ✗ Christmas Trees or Lights ✗ Clothing ✗ Construction Debris ✗ Cords ✗ Cups (Paper or Styrofoam) ✗ Diapers ✗ Drinking Glasses or Mugs ✗ Food | <ul style="list-style-type: none"> ✗ Garbage ✗ Garden Pots or Trays ✗ Hangers ✗ Hard Cover Books ✗ Helium Cylinders or Tanks ✗ Hoses ✗ Liquids ✗ Light Bulbs ✗ Loose Caps and Lids ✗ Medical Waste & Medication ✗ Motor Oil Bottles ✗ Needles, Sharps, Syringes ✗ Paint or Paint Cans ✗ Paper Ice Cream Containers | <ul style="list-style-type: none"> ✗ Paper Plates or Cups ✗ Plastic Bags, Wrap, Film ✗ Plastic Utensils ✗ Propane Cylinders or Tanks ✗ Scrap Metal ✗ Styrofoam ✗ Take Out Packaging or Containers ✗ Tires ✗ Tissue Paper ✗ Toys ✗ Window Glass or Mirrors ✗ Wires ✗ Wood ✗ Yard Waste or Compost |
|--|--|--|

Frequently Asked Questions

 **Why can't we include scrap metal, plastic bags, hazards, garbage, and tanglers in the recycling bin?**
These items damage equipment or cause serious fires. These materials can also risk recycling haulers' and facility workers' safety which can result in serious injury. Lastly, items that don't belong in the cart are costly to dispose of and can make other recyclables less valuable. For more information about proper disposal of these unaccepted materials, please visit our website.



 **How do I dispose of paint?**
Latex paint should be dried and thrown in the trash. Oil based paints are hazardous waste and should be brought to a household hazardous waste collection site for safe disposal. Visit our website for locations.

 **Who do I call with questions about my collection service?**
Contact your City, Town, or Village or your trash/recycling hauler with questions about collection service.

**VILLAGE OF SUMMIT
Dog License Application**

****Rabies Vaccination Certificate is required****

Owner's Name: _____ Phone # _____ PAYABLE TO:
Village of Summit

Address: **37100 Delafield Road, Summit WI 53066**

	Dog # 1	Dog # 2	Dog # 3
Dog's Name			
Breed			
Color			
Choose Applicable Fees:			
MALE \$ 15.00			
Neutered Male \$ 10.00			
FEMALE \$ 15.00			
Spayed Female \$ 10.00			
Late License Fine (per dog)			
Beginning April 1st \$5.00			
Total			

Four or more dogs requires a conditional use permit.

Village Planner
Henry Elling for details.

262.567.2757

Per WI State Statutes, a dog license is required for any dog over 5 months of age.

March 31st is the deadline for obtaining your license.

Beginning April 1st, a \$5.00 late charge per license will be applied

A Rabies Vaccination Certificate is required every year per State Statute 174.07(1)(b)

*****INCLUDE a SELF-ADDRESSED STAMPED ENVELOPE** along with check to the address above. We will not be processing

Dog Licenses during in person tax collection, all licenses and tags will be mailed to you***