

Delafield-Hartland Water Pollution Control Commission

416 Butler Drive, Delafield, WI 53018

Phone: 262-646-4364, Fax: 262-646-5187

NOTICE AND INVOICE TO NEW NON-RESIDENTIAL USER RE: CONNECTION CHARGES

Date of Notice and Invoice: ____/____/____ Tax Key No.: _____

Property Address: _____

Dear Property Owner:

You or your builder has made an application to **Summit Sanitary District #2** (the "Municipality") to build a structure, which will be connected to the sanitary sewer system of the Municipality. The Delafield Hartland Water Pollution Control Commission (the "Commission") owns and operates the wastewater treatment facility which receives the wastewater flows from the Municipality. Under applicable ordinances, the Commission has imposed a Connection Charge upon new users who connect to the public sewerage system within the Municipality. Presently, the Connection Charge due the Commission is in the sum of \$ **4,656.00** per Domestic User Equivalent ("DUE"). A single-family residence is generally considered 1 DUE. Every structure connecting to the public sewer system must constitute at least 1 DUE; and depending upon the size of the structure and associated uses, it could be more. Your invoice for Connection Charges are calculated as:

$\$ 4,656.00 \text{ per DUE} \times 1.00 \text{ DUEs} = \$ 4,656.00 \text{ Total of Commission Connection Charges}$

The Connection Charge due the Commission is in addition to all fees that may otherwise be due the Municipality relating to the construction on your property. You should check with the Municipality for any extra charges.

You are being provided with a copy of Section 18.12.4 and Schedule A of the Commission's Ordinance, which addresses the Connection Charge. You should review it. For purposes of the ordinance, the term "Customer" means the Municipality identified herein. You are considered the "User." Please note that pursuant to Section 18.12.4 (4), you will have sixty (60) days from the date of this notice (which constitutes an invoice for this purpose) to appeal the determination of the Connection Charge described herein. In connection with such appeal, you must follow the provision of the enclosed ordinance.

If you have any questions or need any additional information, please do not hesitate to contact me personally. My direct telephone number is 262-646-4364, ext. 1 (or I may be reached via direct email at rose.delhart@centurytel.net); and I will be happy to assist you by providing any requested information or addressing any other concerns you may have. Contacting the Municipality is not a substitute for contacting the Commission representative listed below.

Sincerely,
Rose Frick, CPA
Finance Director

Enclosures: Section 18.12.4 and Schedule A of the Commission's Sewer Use and User Charge Ordinance

Signed by: _____ Date: _____

Print name: _____